Opening a new Lehigh Account

Lehigh computing accounts provide access to a large variety of LTS and other services. You will use these account credentials to access most Lehigh services, including G Suite (email, calendar, cloud storage), Banner (registration, compensation), the Campus Portal, and Course Site.

If you have just been admitted to Lehigh, you should follow the link provided in the enrollment portal:

- Undergrads from Enrollment RX
- Graduate students from CollegeNet

If you are a **Faculty** or **Staff** member, a paper letter will be generated with a LIN and PIN to initialize your account. Call the Accounts Office at 610-758-3011 to find out how to obtain your LIN/PIN letter. Once you have your LIN and PIN, go to [https://accounts.lehigh.edu/open](https://accounts.lehigh.edu/open) and begin the process to open your account and set your password.

If you are a **Visitor,** **Temporary Contractor,** or **Vendor,** you will be given an initial password along with your username and you will go to [https://accounts.lehigh.edu/change](https://accounts.lehigh.edu/change) to set your password.

The process for new accounts includes first creating 3 security questions and answers which will allow you to reset your password if you forget it. Please select questions that you know the answer to, but are not guessable.

Then, you'll need to create a password for everyday use on your Lehigh account, which meets the following requirements:

- Is 8 characters long, but longer is better. A multi-word passphrase is best.
- Contains at least 1 non-letter character (number or symbol).

After the password is entered and verified, the system will begin pushing the new password out to various directory services including our Microsoft Active Directory system, and our campus LDAP servers. Once these have been provisioned and synchronized, you'll be able to use your account to login.

A reminder on the last page will also display information about our emergency alert system, HawkWatch, which can send voice and text messages to a cellphone number, and a mobile app. The system is used for critical alerts and safety information, as well as other services of the LU Police Department.

Your password will need to be changed at least twice a year, and email reminders will be sent to your Lehigh email account to remind you.

Use this link for additional information about [getting started at Lehigh](https://accounts.lehigh.edu/open).