

# Making a Course Available to Students and Participants

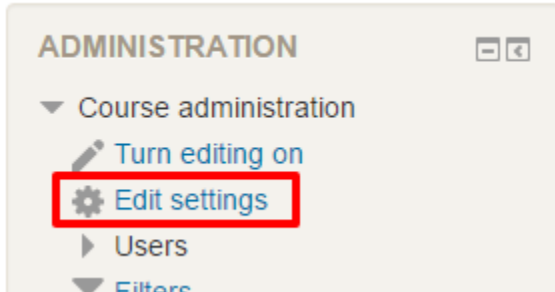
By default, all academic course sites are created unavailable to students. When instructors/site leaders are ready to provide access to their course sites, this setting needs to be turned on to allow access to students and participants.

**i** Please note: Fall semester classes that include incoming first-year students are asked to delay making their courses available until the Friday before classes begin.

## To make your course site available to students/participants:

1) Log into Course Site and enter the course you wish to make available (*Note: courses that are not available to students/participants appear "grayed out" under My Courses*)

2) Click on the **Edit Settings** link in the *Administration* block



3) Locate the *Visible* setting directly below the course short name in the *General* Section and change from *Hide* to *Show*.

## Edit course settings

### ▼ General

Course full name\* **?**

Course short name\* **?**

Course category **?**

**Visible** **?**

Course start date **?**

Course ID number **?**

### ▼ Description

4) Scroll to the bottom of this page to click the **"Save Changes"** button

5) Your course is now available to students (*Note: the course name will no longer appear "grayed-out" on your My Courses block*)