Course Site - Start of the Semester Check List

Welcome Back, Professor! Here is a quick list of technical reminders to **help you set-up your classes again in course site**.

> (i) For Tips on Teaching and Learning such as how to design a course, write learning objectives, plan assignments, and develop a course schedule: Please see our Resources Page

- [ ] Request your course
- [ ] Copy your course materials from last semester

As Applicable Only:

- [ ] Delete Duplicate Announcements
- [ ] Recreate your Turnitin Assignments
- [ ] Recreate your Google Assignments
- [ ] Re-add your Zoom Meeting Links
- [ ] Re-add your Perusall Links
- [ ] Reprovision your course for Panopto and Move your Panopto Videos
- [ ] Request Streaming Videos
- [ ] Add Teaching Assistants to your course

- [ ] Set up your Gradebook
- [ ] Make your Course Available to your students

For more information or additional consultation using these tools, contact the instructional technology team!