Telephones and Conferencing

Teleconferencing

- To update your campus phone information (your name, building location, phone number) in the Lehigh directory:
  - If you are using a VoIP phone, Click 'submit a help request' below and select 'Telecommunications & Network Infrastructure'. Describe the change you are requesting.
  - If you are using the legacy phone system, contact the Payroll Office at inpayrol@lehigh.edu.
- Cisco VOIP phones (Unified Communications System): We have descriptions and setup instructions on the LTS site.
  - Phone conferencing options

Video Conferencing

- Zoom web conferencing

Campus Cisco Unity phones

- Cisco Unity Voicemail Guide (includes accessing voice mail on or off campus)
- Mail menus and shortcuts
- Quick start phone/telephone guides

Wireless Phones

- Wireless phone service discount plans for faculty and staff

Miscellaneous

- Telephone etiquette
- Telephone and voice mail FAQ