1. Tap **Settings** in your Apps menu.  

**Note:** These instructions were written for Android version 5.0.

2. Choose **Accounts**, then **Add Account**.

3. Tap **Google**.

4. Enter your full Lehigh **email address** when prompted. Be sure to include the "@lehigh.edu" portion. Click **Next**.

5. Next, you will see a screen confirming that your account is managed by Lehigh. Click **Accept** to agree to terms of service.

6. On Lehigh's custom Google sign-in page, enter your Lehigh **username** (NOT the full email address). Enter your Lehigh **password**. Click **Login**.

7. If presented with a payment options screen, select **Remind me later** (or **No thanks**), then click **Next** Your account has been created.