

To register for Apple Online Store access for Education Institutions, please follow the steps below:

1. Go to <https://ecommerce.apple.com/> and click on "Don't have an Apple ID? Create yours now."
2. Enter your business email address. If you already have an Apple ID, you will be asked to sign in, otherwise follow the steps. (Apple recommends using @lehigh.edu email address for this purpose.)
3. Agree to the terms of service.
4. **Lehigh's** institutional Apple account number is **23026** . Select your location and click Next.
5. Choose the **Proposer** role:
 - Registered Proposers may create quotes, check order status up to eight months and request returns.
 - Purchasers may create quotes, place orders using a PO or a credit card, check order status and order history up to eight months on all orders placed on the account and request returns.
 - Returns Specialists may view order status and request returns.
6. Enter your manager's information (or your own info, if Proposer) and click Next.
7. If you do not have an Apple ID, you will be prompted to create one.
8. Once your request is approved, you will receive a confirmation email (check SPAM/JUNK folder!) Upon receipt of the confirmation, you are ready to sign in to <https://ecommerce.apple.com> with your Apple ID to shop, create proposals or request returns.

Note: Prior to making your first online purchase, Apple will validate your employment with your institution. This validation is initiated when you complete the registration process and takes **approximately one business day**.


Please ensure you are using the most current version of your web browser and have cleared your cache and cookies. If you encounter any registration issues, please let us know at user.support@apple.com or call 1-800-800-2775, option 6.

Watch a video of the online store:

<http://salesdownload.apple.com/public/communication/phoenix/video/ent /phoenix 1b ent 640x360.mp4>

ecommerce.apple.com

Sign in to your Apple Store

Apple ID
Password 

Remember me

[Forgot Apple ID or password?](#)

Don't have an Apple ID? [Create yours now.](#)